

**Wheaton College
Public Safety Department**

AUTHORIZATION FOR DRIVING RECORD CHECK

In order to promote the safe operation of college-owned vehicles by faculty, staff and students, the below listed risk management criteria has been adopted by the college. The following convictions, moving violations and at fault accidents will result in an applicant's ineligibility to operate a college-owned vehicle:

- DWI (Driving While Intoxicated/Driving Under the Influence), open container while operating, illegal substance violation within the most recent 36 months

and/or

- Reckless Driving or Driving to Endanger in the most recent 36 months

and/or

- No more than three at fault accidents and/or moving violations in the most recent 24 months.

I, _____ (*print name*), have read and understand the above criteria. I affirm to the best of my recollection that my driving record does not prohibit me from safely operating a college-owned vehicle as based on the above risk management criteria. I freely consent to allow Wheaton College's safety administrators and insurance carrier to review my record of motor vehicle convictions, moving violations and at fault accidents.

Signature of Applicant

Date

Date of Birth: _____ Driver's License Number: _____ State: _____

Witness Signature