

WHEATON COLLEGE ROOM AND BOARD CONTRACT

2009-2010

The following is an agreement between Wheaton College and the undersigned student living in its residence halls or houses from August 23, 2008 (first year students), August 2008 (upper-class students) through Saturday, May 9th, 2008 and Saturday, May 16th, 2009 (seniors). It sets forth the rights and responsibilities of both parties with respect to room and board. The College recognizes that any rights which it has will be exercised in a responsible manner for the benefit of the College Community as a whole.

Room and Board Payment: Wheaton College offers a combined room and board plan. Every student residing on campus is required to enroll in a meal plan. Any exceptions to the meal plan must be approved by the Dean's Office and requires confirmation by a physician or clergy. Each resident student occupies living quarters in a Wheaton College residence hall or house, together with such other students as may be assigned to these quarters, and shares in the use of student common facilities.

Adjustment in Room Assignments: Changes in room assignments require the approval of an Area Coordinator or the Associate Director of Student Life, and will occur during official room change periods only. Living in half-open doubles is not an option at Wheaton College. A student will be assigned a new roommate or be reassigned to a new room in order to fill a vacancy. First year students are not generally eligible for singles. Wheaton College reserves the right to reassign or repossess rooms as it deems necessary in the interest of health, safety, consolidation resources, or conduct of its resident students.

Wheaton College reserves the right to reassign or repossess rooms as it deems necessary in the interest of health, safety, consolidation of resources, or conduct of its resident students. Keys: Residents are responsible for returning all keys issued to them following departure from the residence halls. Failure to do so will result in the student being assessed a fee for lock and key replacement.

Right of Entry: The College respects a student's privacy. However, the College reserves the right to enter residence hall rooms without the consent of the occupant, whenever it deems necessary, in order to provide for the general well being and protection of the Wheaton Community, its members and property. If an entry is determined essential, the occupants will be notified in advance when feasible. If the occupancy is unavailable the room will be entered. Notification will be left by the entering administrator/officer that the room was entered and the note will indicate the purpose of the entry. In addition, the Student Life Staff conducts health and safety inspections each semester. Students should be aware that if a room must be entered for the safety and well being of the community, or evidence of an egregious violation of college policy is apparent after the room has been entered, the Dean of Students or her designee may authorize an administrative search of the premises.

Pets: Pets are **not** allowed at Wheaton College. If students are found to have pets, they will be asked to remove the pet. In addition, they may be referred to Wheaton's judicial system.

Health Forms: Every student is required to complete Wheaton College's Health Form in compliance with Massachusetts State law. Failure to complete the materials may result in loss of housing.

Guests: All students are responsible for the behavior of their invited guests. All guests must be escorted by a Wheaton student according to the College Residence Hall Regulations. Overnight guests may remain for a maximum of three days per week and **only** with the prior approval of the roommate.

Liability: The student is responsible for any loss or theft of or damage to both College property and/or personal property caused by the student or the student's guests. A student is required to verify a Room Inspection Form upon checking into and out of a room. If a student fails to verify this form, the Office of Student Life will assume an initial level of good condition for the furnishings and equipment in the room and assess the student for any damages which occur thereafter. Each student is responsible for the care of College property in the rooms, facilities, lounges, public areas and the campus in general. Damages of common areas within the residence hall may be prorated among the residents of the hall/house or specific area of the hall. The College assumes no responsibility for loss or damage to the student's personal property. Each student is expected to take appropriate steps to safeguard and insure their property. While the College cannot be responsible for any inconvenience, loss or damage caused by an "Act of God" with respect to the operation of utilities, it intends to do everything possible to prevent such a situation from arising. We strongly recommend that students have rental insurance, or are covered under a homeowner's policy.

Lofts: Students wishing to construct lofts in their room must have written approval **prior to** beginning construction.

Off-Campus Residency: As a residential college, Wheaton expects all students to live on-campus unless they live at home in towns contiguous to the campus or have applied for and received permission from the Office of Student Life to live off-campus. Termination- Students forfeit their right to reside in a residence hall or house under any of the following conditions: upon ceasing to be a registered student at Wheaton; lack of payment by stated deadlines; or failure to occupy an assigned room within seven working days of residence hall openings without prior notification of late arrival. Students must provide written notice of late arrival; otherwise, they will be reassigned a room upon their arrival on campus. A student must vacate their housing within 48 hours of a Leave of Absence, Dismissal, or Withdrawal from the College. If there are special circumstances that prevent a student from doing so, they must contact the Office of Student Life for an extension. The college will do whatever is possible to accommodate student needs, but the demands for space may necessitate requiring a student to vacate a room promptly. If a student fails to vacate their housing within the 48 hour period, or fails to contact the Office of Student Life for an extension, their belongings will be packed by Buildings and Grounds and the student's account will be charged for the packing and cleaning. The student's belongings will be stored in student storage. Wheaton College assumes no liability damage or theft of a student's belongings if it is necessary for the college to pack and store them. . Students who wish to be released from their housing contract must have the approval of the Associate Director of Student Life. The College holds the right to terminate this contract for breach of this agreement by a student or for violation of the College's policies. In signing this agreement, each student is expected to read and abide by the current Student Handbook(s) which outlines the policies, procedures, rules and regulations of Wheaton College.

NAME (print) _____ CLASS YEAR _____ HALL/HOUSE _____ DATE _____

Signature: _____

yellow copy-student white copy-Student Life