

## Physical Plant Student Painting Policy

Wheaton students are permitted to change the color of their rooms in a residence hall and houses to a specific palette of colors approved by Student Life and Physical Plant. There are 5 approved colors that require a refundable deposit of \$25.00. Other color options are available for a \$30.00 fee plus a refundable deposit. Under NO circumstances may black paint be used. Darker saturated colors must be approved by Physical Plant.

Permission forms are available at Student Life and Physical Plant. The request must be approved by Student Life and brought to the Physical Plant office with a \$25.00 deposit. Painting equipment and paint will be supplied to the student. The painting equipment MUST be returned clean to the Physical Plant office within 5 business days or you will forfeit your \$25.00 deposit.

When a student moves out of the room it must be returned to the original color of Wheaton White or you will be charged a repainting fee of \$400.

At the end of the school year supplies will be available for repainting. A notice will be sent out indicating the time periods and deadlines. Please note you may paint your room back to Wheaton White at any time during the year. If you request paint after the deadline, you will be charged a fee of \$100.00.

Painting supplies will be loaned for a three business days only, and require a refundable deposit of \$25.00. If you do not return the supplies by the end of that period your deposit will not be returned. Please do not leave paint supplies in hallways.

All painting will be inspected by Physical Plant staff and must meet the standards that we have for our own staff, as described below. If the repainting does not meet the required standard, you will be charged the repainting fee of \$400 per room.

- Under NO circumstances are sprinkler heads to be painted.
- Only walls may be painted. NO CEILINGS, FLOORS, DOORS OR MOLDINGS, etc.
- No paint materials should be disposed of in toilets. Brushes, rollers and trays must be cleaned and returned to the Paint Department.
- Wall papering or application of paper borders is NOT permitted.
- Damages to carpets, floors, plumbing fixtures, etc. will result in students being charged for the cleaning and/or repair cost.