

Wallace Library
FYS A20: *la dolce vita*
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Main sources to use to find **books** on your subject:

ELIZA

This online catalog of the library's collection (available on the library's Web page under Electronic Resources) allows you to search for books, including reference books, videos, audiocassettes, and CDs by author, title, subject, and keyword. Since our collection is arranged by Library of Congress classification, not the Dewey Decimal system, you must know the exact LC subject heading to search under subject. Therefore, your best chance for finding what you are looking for is in the **KeyWORDS in Subject/Title/Contents** search. It allows you a lot of flexibility since it will oftentimes locate relevant information in chapters of books. Notice the subjects that are used for locating specific titles since they will help you focus your research and lead you to additional materials in the library. Be sure to write down the call number to find the book on the shelf. Reference books will say REF in front of the call number. ELIZA also **tells you what journals we subscribe to**, including online full text titles, although it **will not help you locate the articles**. For those you need periodical indexes and abstracts.

Main sources to use to find **journal and newspaper articles**:

INDEXES & ABSTRACTS

Indexes and abstracts provide access to journals, magazines and newspapers. The articles you find may be located in the Wallace Library or online; however, if we don't subscribe to a particular journal, you have the option of using interlibrary loan. The form you use can be found on the Library's Web page under Online Request Forms. You can ask at the Reference Desk about this service. We have both paper volumes of indexes, as well as online databases for locating articles. It is important to choose the correct index/database for the subject you are researching. For example, don't select an index dealing with literary criticism for a paper on a science topic. Three of the sources we use to access these indexes and abstracts are:

InfoTrac

This resource is located under the Electronic Resources link on the library's Web page. It offers a variety of subject-specific databases including the **InfoTrac Expanded Academic ASAP** which covers a variety of subjects that will be useful for your research for this course, as well as other courses you take at Wheaton. InfoTrac does offer full text of some articles you find, and other articles will be in journals in the library's collections, or available through interlibrary loan if we don't subscribe to the journal.

OVID

This extensive resource includes many indexes from which to choose to locate articles in particular subjects. OVID is accessible from the Electronic Resources link on the library's Web page. The main indexes/abstracts useful for your needs are **PAIS International, PsycINFO, SocioFile**, and the **Wilson Humanities, Wilson Art Abstracts, and Wilson Social Science Abstracts**. They will refer you to articles in journals dealing with political science, psychology, history, religion, economics, philosophy, and social science. Once you have located your articles, you will need to check in ELIZA to see if the library subscribes to the journal cited which you can do from the clickable option "**Library Catalog Holdings**" near your citation.

Lexis/Nexis Academic

This database enables you to access a wide variety of articles and information from **newspapers** and resources all over the world. It is the prime site for obtaining business, legal, medical, and political documents. For this course you will probably find the **GENERAL NEWS—MAJOR PAPERS** portion of the database helpful to search for newspaper articles in your areas of interest. Wheaton subscribes to many of the newspapers listed in the database, but many of the articles are available full text. It is very similar to InfoTrac and OVID in its ease of access and ability to customize your search.

SEARCHING THE INTERNET

Some tips for searching the World Wide Web:

- 1) **Google** has proven itself to be the most reliable and accurate search engine for most research needs. Try combining your terms in "" so that it will know specifically what you are looking for. I've attached some guidelines for using more advanced search operators.
- 2) Once you have found a useful site, use the attached guidelines from Lake Forest College Library to evaluate the site for its authority, objectivity, accuracy, coverage and currency or at <http://www.lib.lfc.edu/internetsearch/evalweb.html>.
- 3) Make sure you document your site for your bibliography by including the URL (Web address), and the author, title, and date of the article. For the correct full citation of this information use the guidelines listed in:
Hacker, Diana. *A Pocket Style Manual*. 3rd ed. Bedford Books, 2000.
LOCATION CALL #
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